

**MINUTES OF THE AIRPORT  
BOARD OF ADJUSTMENT MEETING  
ORIENTATION**

March 21, 2012  
Meeting held in  
City of Houston Council Chambers  
City Hall Annex, 900 Bagby  
9:00 a.m.

**CALL TO ORDER**

**Bill Zrioka, HAS Senior Project Manager, called the meeting to order at 9:12 a.m. with a quorum present.**

Tracy Whitehead  
Lee Krause  
Julius Johnson  
Jack Rose  
Wally Huerta  
Gary Shirley  
John Martinec  
Joe Webb  
Christy Smidt  
Johnny Gant  
Ann Collum

**HOUSTON AIRPORT SYSTEM**

Carlos Ortiz  
Bill Zrioka  
Laura Montemayor

**ATTORNEYS**

Randy Rivin  
Robert Johnson  
Kim Mickelson

The Airport Board of Adjustment Orientation was called to order by Bill Zrioka, HAS Senior Project Manager at 9:03 a.m.

**I. INTRODUCTIONS**

Introductions of Houston Airport System (HAS) staff and Board Members facilitated by Bill Zrioka, HAS Senior Project Manager

**II. LAND USE/HAZARD AREA ORDINANCES OVERVIEW**

Presenter: Bill Zrioka, HAS Senior Project Manager. The Airport Land Use Ordinance as well as the Hazard Area Ordinance history and purpose was presented.

**III. AIRPORT BOARD OF ADJUSTMENT OVERVIEW AND RESPONSIBILITIES**

Presenter: Bill Zrioka, HAS Senior Project Manager. A general overview of the Airport Board of Adjustment rules of procedure was presented.

**IV. ETHICS PRESENTATION**

Presenters: Kim Mickelson, Legal Consultant to HAS, and Malinda Crouch, City Attorney. A general overview of the City of Houston ethics policies as well as general ethics matters was presented.

**V. MOCK AIRPORT BOARD OF ADJUSTMENT HEARINGS**

Item removed in interest of time. This item will be addressed at next Airport Board meeting.

**VI. QUESTIONS AND ANSWERS**

Presenter: Kim Mickelson, Legal Consultant, answered questions clarifying material presented.


**VII. OATHS OF OFFICE**


Oaths administered by Robert Johnson, City Attorney.

**VIII. ADJOURN**

There being no further business brought before the Board, Chair John Martinec adjourned the meeting at 10:17 a.m.

Motion: **Lee Krause**      Second: **Jack Rose**      Vote: **Unanimous**      Abstaining: **None**



  
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**John Martinec, Board Chair**

  
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**Carlos Ortiz, Board Secretary**