



PRE- BID CONFERENCE

Turkey Creek Drainage Gate Repair Project at George Bush Intercontinental Airport (IAH)

Invitation to Bid(ITB)

Solicitation No. HGH-DGR-2018-020 /PN 212

**Governor Henderson
Sr. Procurement Specialist
Houston Airport System**

**Wednesday, May 22, 2019 @ 2:00 P.M., CST
Supply Chain Management Office, Conf. Room # 113
18600 Lee Road, Humble, TX 77338**

Pre-Proposal Meeting Agenda



- I. Opening Remarks
Justina Mann, CPPO
Procurement Officer- SCM
- II. Solicitation Overview
Governor Henderson
Sr. Procurement Specialist
- III. Office of Business Opportunity
Representative
- IV. Project Scope and Overview
Jeffrey Tennyson -Project Manager
Infrastructure
- V. Questions/Answers
Gather in SCM Lobby following Q&A
- VI. Tour of Drainage Gates

Procurement Process Reminder / Quiet Period



- The Quiet Period begins on the date the solicitations are published.
- All inquiries regarding this solicitation are to be directed to the designated City Representative ([Governor Henderson](#)).
- Do not contact Council Members or City employees in an attempt to influence the outcome of the award. You will be able to speak publicly at the City Council Meeting.
- Quiet Period extends until an award recommendation appears on a City Council Agenda, or a City Council Committee Meeting Agenda.

Solicitation Overview



The Houston Airport System is seeking Qualified contractor to submit bids to remove and install manufactured gate (or equal) with a conversion gearbox for manual operation with a mechanical drill at George Bush Intercontinental Airport (IAH).

Procurement Timeline



Description	Scheduled Date
Date of ITB	May 10, 2019
Pre-Bid Meeting	May 22, 2019
Deadline for Questions	May 29, 2019
Addendum(s) Posted on HAS Website	June 6, 2019
Submissions Due from Bidders	June 27, 2019
Notice of Intent to Award	July 16, 2019
Council Agenda Date (Estimated)	August 28, 2019
Contract Start Date (Estimated)	September 13, 2019

Submittal Procedures

- **Provide one (1) original proposal** signed in **BLUE** ink and marked “original” along with **one (1) copies** of the bid in hard copy and on thumb drives.
- **Provide two (2) hard copies** (1-original and 1-copy) of **Firms’ Financial Statements** in a separate, sealed envelope bearing the assigned Solicitation Name and Number.
- All bids must be delivered to City Secretary, of the City of Houston in the city annex, Public level, 900 Bagby, Room P101 Houston, TX 77002 until 10:30 (Local Time) on **Thursday, June 27, 2019 at 10:30 A.M., CST.**
- Please include the phrase **“ITB# HGH-DGR-2018-020 Turkey Creek Drainage Repair at George Bush Intercontinental Airport (IAH)”** in the subject line and provide all applicable contact information.

SOQ SUBMITTAL REQUIREMENTS



- **Each Bidder must be organized and follow the required format as stated in the ITB.**
- **Each Section must be appropriately address all required submittals.**

Drawing/Technical Requirements



- **Bid Documents furnished through the following plan room:**

Gurrola Reprographics

- <http://ftp.gurrolareprographics.com:8282>
- Your username is: *has2019*
- Your password is: *wz94b*
- **Contact Person: Brady Hefner**
Phone: 713-861-4277

Drawing/Technical Requirements



- **Bid Documents furnished through the following plan room:**
- **Associated General Contractors, (AGC-HHUI)**
- **PH: 713-334-7100** **Fax: 713-861-8635**
- **Email: Houston@agctx.org**
- **Attention : Mel Simon**

POST-BID DOCUMENTS



Within 10 work days after receipt of **Notice of Intent to Award, successful Bidder shall execute and deliver to HAS documents indicated in “Table 2 Documents & Forms” in Section C, General Terms & Conditions/Sample Contract.**

HAS Office of Business Opportunity

has.obo@houstontx.gov

PAY OR PLAY PROGRAM



Pay or Play (POP) Forms

<u>POP-1. Pay or Play Acknowledgement</u>	Contractor acknowledges POP Program and agrees to comply if they are the successful bidder Filled out and submitted with bid packet by all contractors and subcontractors that are bidding on a contract that requires them to comply with POP.
<u>POP-2. Certification of Compliance with Pay or Play Program</u>	Contractor chooses how they will participate in the POP Program Filled out and submitted by the successful bidder (Contractor & Subcontractor).
<u>POP-3. List of Participating Subcontractors</u>	List of <u>all</u> subs participating on the project. Filled out and submitted by the successful bidder (Contractor).
<u>POP-4. Contractor / Subcontractor Waiver Request</u>	Used as a request for a particular contract that qualifies for a waiver. (Waived upon OBO approval) Filled out and submitted by the contracting Department only.
<u>POP-5. Contractor / Subcontractor Reporting Form (Pay Option)</u>	Report for a contractor that will be participating in the <u>"Pay Option"</u> (Report certain employees not covered on the contractor's employee health benefit plan) Filled out and submitted on a monthly basis by the contractor/subcontractor to monitor POP compliance
<u>POP-6. Department Quarterly Update</u>	Report of current POP Contracts (COH Department use only). Filled out and submitted by the Department POP Liaison on monthly bases.
<u>POP-7. Contractor/Subcontractor Reporting Form (Play Option)</u>	Report for a contractor that will be participating in the <u>"Play Option"</u> (Report employees that will be covered on contractor's employee major health benefit plan) Filled out and submitted on quarterly bases by the contractor/subcontractor
<u>POP-8. Employee Waiver Request</u>	A request that an employee be waived from the POP Program requirements. Provides a possible exemption for certain employees that are offered health benefits, but refuse the offer. This form will be completed in its entirety by the contractor or subcontractor and employee; and also notarized. (Waiver granted on OBO approval)
<u>POP-9. City of Houston Pay or Play Self-Insured Request</u>	A form for a contractor that is requesting to be considered a self-insured company (Granted upon OBO approval) Filled out and submitted by the Contractor with supporting documents.

HOUSTON AIRPORT SYSTEM

Infrastructure

Jeffrey, Tennyson Manager

Infrastructure

General Overview

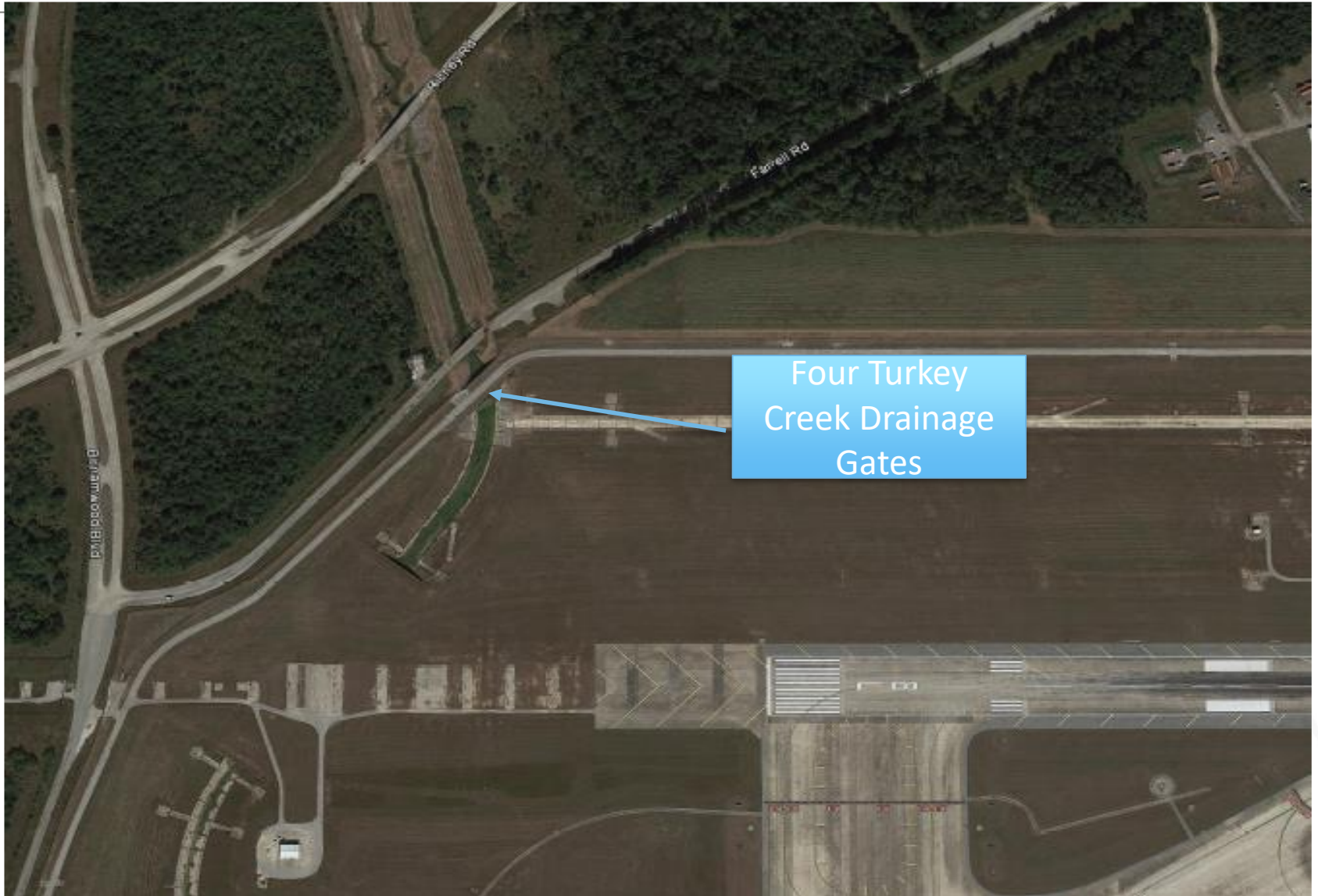
- ❖ **Scope Overview**
- ❖ **Maps (Existing Locations & Gates)**

Scope Overview

The IAH airport drainage ditch culvert AOA Security gates suffered damage during Hurricane Harvey. The collection of debris on the slide gates caused the gates to become obstructed, damaging the gate structure(s), thereby making them difficult to open. There are four individual gates located at the Turkey Creek gate structure. The Drainage Gate Repairs will be confined to Drainage Gate Structure ND 49 located on Turkey Creek. Gate structure ND 49 has four (4) box culverts that traverse the north Vehicle Service Road (VSR) and the open channel meanders to the Turkey Creek outfall.

SPECIAL NOTE (1): Date of Substantial Completion: 120 days after Commencement of Work.

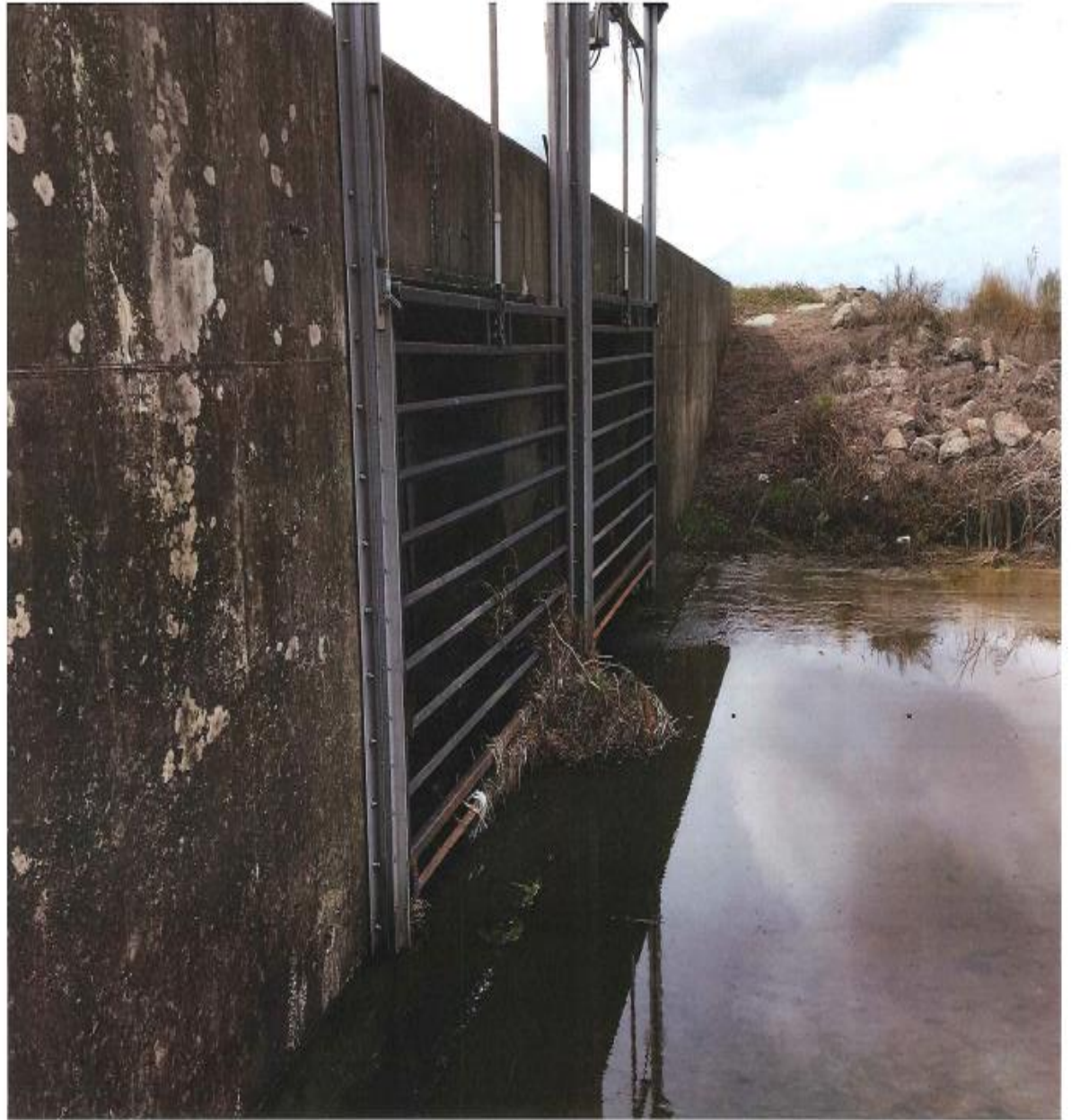
Existing Location



Existing Gates



Preferred
Drainage
Gate Type



Questions

- Questions to be official must be in writing and submitted to Governor Henderson via email: governor.henderson@houstontx.gov.
- Answers will be posted in HAS website as Letter of Clarification: www.fly2houston.com.

IMPORTANT DATES / TIMES

- **Bid Submittal Due Date and Time:**
Thursday, June 27, 2019, at 10:30 P.M., CST.
- **Questions and Requests for Additional Information Due Date: Wednesday, May 29, 2019, no later than 2:00 P.M., CST,**
must be received electronically and directed via email to:
Governor.Henderson@houstontx.gov.
- **Please include the phrase “ITB: HGH-DGR-2018-020 Turkey Creek Drainage Gate Repair George Bush Intercontinental Airport (IAH)” in the subject line and provide all applicable contact information.**

Closing Remarks



Turkey Creek Drainage Gate Repair project at George Bush Intercontinental Airport (IAH) ITB : HGH-DGR-2018-020

HOUSTON AIRPORT SYSTEM

Thank you!

Site Visit (Immediately Following Pre-Bid Meeting)